



VR038 - Volunteer Role – Youth Worker

Role Purpose

Under the direction and working alongside the Community Learning and Development Worker, the purpose of this volunteer role is to work with young people (11- 25 years) on achieving agreed youth work outcomes.

Due to the volunteer:

- Providing instruction in a specific skill - e.g. committee skill development/CV writing/safe use of alcohol.
- instructing a child, there is a requirement for the volunteer to undertake a **PVG Scheme Membership Children** check.

Duties

- To understand through discussion with the young people their learning needs.
- To assist in recording the learners' needs and with support from CLD staff, develop clear outcomes for the learners.
- To assist in the development and delivery of appropriate learning plans in line with CLD Service Strategy.
- To ensure that they undertake agreed essential training and update as required by the service e.g. child protection training, data protection.
- To participate in meeting and 1.1 support sessions to ensure good practice.
- To be aware of and adhere to procedures for reporting.

Abilities, Skills and Qualifications

- Good communication skills.
- Positive, reliable, supportive and caring nature.
- Ability to maintain confidentiality at all times.
- Ability to work in a wider team.

The purpose of this document is to indicate the general tasks involved and not to form an exhaustive list of detailed activities. The above tasks will develop in line with the volunteering role and experience gained.

Pre volunteering checks that are required prior to commencing in this volunteer role include Eligibility to Work in the UK, reference, **PVG Scheme Membership – Children** and an Overseas Criminal Record Check should the potential volunteer meet the criteria. An offer of volunteering by Aberdeenshire Council will be subject to the outcome of these checks being satisfactory. An offer of volunteering by Aberdeenshire Council will be subject to the outcome of these checks being satisfactory.

For a person to be Eligible to Work and volunteer in the UK they must provide proof through valid documentation. The lists of acceptable documentation, as outlined by the Home Office, indicate the different documents that can be provided. Please note in some cases a combination of documents will be presented. Documents from [List A](#) demonstrate an ongoing right to work or volunteer in the UK. Documents from [List B](#) demonstrate that the individual has a time limit to their right to work to volunteer in the UK. An individual should not continue in volunteering beyond the expiry date on the documentation unless further documents are presented.

Please refer to the [Volunteer Procedure](#) for full requirements.