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**Glasgow Community Learning and Development Strategic Partnership (GCLDSP) Terms of Reference**

Section 1: Community Learning and Development (CLD) Ethos

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| Definition and Benefits  |
| * *Community Learning and Development should empower people, individually and collectively, to make positive changes in their lives and their communities through learning.*
* *CLD helps to develop the resilience and ambition needed to combat the effects of economic factors which cause deprivation and inequality.*
* *CLD develops the confidence, skills and wellbeing of individuals, families and communities and improves their aspirations, life chances and resilience*
* *CLD ensures that barriers to achieving better life chances are identified, understood and overcome and that communities are full partners in delivering practical and policy solutions.*
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| Key Outcomes |
| * improved life chances for people of all ages, including young people in particular, through learning, personal development and active citizenship
* stronger, more resilient, supportive, influential and inclusive communities
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| All Community Learning and Development Partners should aim to deliver CLD outcomes through: |
| * community development (building the capacity of communities to meet their own needs, engaging with and influencing decision makers)
* youth work, family learning and other early intervention work with children, young people and families
* community-based adult learning, including adult literacies and English for speakers of other languages (ESOL)
* volunteer development
* learning for vulnerable and disadvantaged groups in the community, for example, people with disabilities, care leavers or offenders
* learning support and guidance in the community
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| Principles of Community Learning and Development* Staff involved in the delivery, development and management of CLD will be encouraged to register with the CLD Standards to further promote the CLD Principles and to support the professional development of staff.
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| 1 | Self-determination  | Respecting the individual and valuing the right of people to make their own choices |
| 2 | Inclusion | Valuing equality of both opportunity and outcome, and challenging discriminatory practice |
| 3 | Empowerment | Increasing the ability of individuals and groups to influence issues that affect them and their communities through individual and/ or collective action |
| 4 | Working Collaboratively | Maximising collaborative working relationships with the many agencies which contribute to CLD and/or which CLD contributes to, including collaborative work with participants, learners and communities |
| 5 | Promotion of Learning as Lifelong Learning Activity | Ensuring that individuals are aware of a range of learning opportunities and are able to access relevant options at any stage of their life |

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| Section 2: Purpose and Scope  |
| The Glasgow Community Learning and Development Strategic Partnership (GCLDSP) has a key responsibility for:1. the strategic leadership and direction of Community Learning and Development (CLD) in the city which includes provision for children, young people, adults, families and communities
2. working collaboratively to identify and address the scale, scope and reach of need and demand for CLD in the city
3. identifying and addressing barriers to access and participation of CLD and volunteering including early intervention and targeting within a CLD context
4. working collaboratively to develop and implement the city’s CLD Plans
5. supporting workforce (including volunteering) development which enhances the CLD offer across partners
6. raising the profile, importance and value of CLD in the city particularly to other sectors
7. promoting lifelong learning and quality assurance through the Glasgow’s Learning brand and logo
8. working collaboratively to ensure a wide range of relevant high quality CLD opportunities which in turn foster inclusive growth in the city
9. influencing, shaping and contributing to broader city and national policies and strategies and ensuring that CLD is embedded in these
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| Section 3: Approach |
| * Upholding the ethos and principles of CLD
* Supporting collaborative approaches to improve the range, quality and impact of CLD
* Sharing information, data and practice across sectors and partners to understand and enhance the CLD offer
* Consulting with and feeding back to key stakeholders including learners to ensure CLD is relevant and meaningful
* Focussing on evidence, quality and impact to ensure CLD is meeting the needs of individuals and communities
* Promoting asset based approaches to CLD in the city
* Working together to ensure the best allocation of resources and capacity to address the scale of need in the city
* Working collaboratively to improve access to CLD, ensure inclusive approaches and tackle barriers to engagement and participation
* Ensuring key national CLD policies and city strategies underpin the strategic leadership of CLD in the city
* Ensuring the CLD informs and shapes other policies and strategies and approaches in the city
* Supporting achievement, attainment, progression of learners through a wide range of high quality opportunities and by working collaboratively to improve learner journeys and progression
* Ensuring learners at the centre of Glasgow’s CLD Planning, Development and Delivery
* Advocating for and promoting the value of CLD across a range of partnerships, networks and sectors
* Committing to evaluating the effectiveness of the Glasgow Community Learning and Development Strategic Partnership
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Section 4: Membership

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| Organisation | Members | Role |
| Community Justice Authority | Margaret Smith | Member |
| Department of Work and Pensions (DWP) | Invite sent | Invite sent |
| Glasgow Life (GL) | Jill Miller, Director of Culture | Chair |
| Andrew Olney, Head of Glasgow Communities and Libraries | Member |
| Coleen Willoughby, Learning Manager | Member |
| Andrea McMillan, Programme Oversight Manager | Member |
| Frances Bradley, Learning Services Co-ordinator  | Member |
| Glasgow City Council (GCC) Chief Executive  | Shaw Anderson | Member |
| GCC Chief Executive | Evelyn O’Donnell | Member |
| GCC Education | Jacqueline Nimmo | Lead for Early Intervention with Children, Young People and Families Theme |
| GCC Social Work | Gary Dove | Member |
| Glasgow Colleges Group (GCG) & Glasgow Kelvin (GK) | Alan Sherry | Lead for Community Based Adult Learning Theme |
| Glasgow Council For the Voluntary Sector (GCVS) | Liz McEntee  | Member |
| Sallie Condy  | Lead for Capacity Building Theme  |
| Glasgow City Health & Social Care Partnership (GCHSCP) | Fiona Moss | Member |
| Glasgow Housing Association (GHA) | Dorothy Christie | Member |
| Jobs & Business Glasgow (J&BG) | Rosh Campbell | Member |
| Skills Development Scotland | Keith Falconer | Member |
| Laura McCormack | Lead for Learning Support & Guidance in the Community Theme |
| Third Sector Forum (TSF)  | Alan Benson | Member |
| University of Glasgow | Invite sent | Invite sent |
| Volunteer Glasgow (VG) | David Maxwell | Lead for Volunteer Development Theme |
| Workers’ Educational Association (WEA) | Kathleen Richardson | Member |
| Wheatley Group | Lynne Mitchell | Member |
| Lorna Wilson | Member |

Section 5: Meetings and Frequency

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| * The Glasgow’s Learning Partnership will meet on a quarterly basis.
* Additional meetings will be scheduled as required.
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| Meeting Schedule | Planned items |
| 16 May 17 | Reporting on the CLD Plan 2015-18CLD in Glasgow: Now and Future Event (Oct 17)Preparing for the CLD Plan 2018-21Participatory BudgetingVolunteering and Legacy PaperMeasuring the Impact of Our Work |
| 24 August 17 | Terms of ReferenceReporting on the CLD Plan 2015-18CLD in Glasgow: Now and Future Event (Oct 17)Preparing for the CLD Plan 2018-21 (Guidance due in Oct 17) |
| 29 Sep 17 | CLD in Glasgow: Now and Future Event (Oct 17)Glasgow’s Family Engagement and Learning |
| 4 December 17 | Reporting on the CLD Plan 2015-18 and the GuidanceCLD in Glasgow: Now and Future Event (Oct 17) FeedbackPreparing for the CLD Plan 2018-21 (New Guidance)Reporting on the Current CLD Plan 2015-18Glasgow’s Learning and the Pupil Equity FundUpdate on ESOL Strategy FundingSocio Economic Duty and Implications for CLD |
| 14 March 2018 | Self Evaluation of Glasgow’s Learning Partnership (What difference are we making and how do we know?)Re-establishing Terms of Reference for 2018-19Establishing the vision for 2018 and beyond |
| 7 June 2018 |  |
| 6 September 2018 |  |
| 6 December 2018 |  |
| 7 March 2019 |  |

Section 6: Agenda 2017-18

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| No | Standing Agenda Items |
| 1. | Quarterly Report on Progressing CLD Plan 2015-18 from Theme Leads:1. Building the Capacity of Communities to Meet their Own Needs
2. Early Intervention with Children, Young People and Families
3. Community Based Adult Learning
4. Learning Support and Guidance in the Community
5. Volunteer Development

*\*\*One of the above will be an in depth discussion on a rotating basis.* |
| 2. | CLD Conference 2017 Planning Update |
| 3. | Preparation for CLD Plan 2018-21 |
| 4. | Information and Best Practice Sharing from Members |
| 5. | Embedding CLD in Glasgow and promoting its value and benefits at local, city and national levels |

Section 7: Governance and Reporting Structure

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| * The Glasgow Community Learning and Development Strategic Partnership reports on the Community Learning and Development Plan on behalf of Community Planning and the Glasgow City Council.
* Members of the Glasgow Community Learning and Development Strategic Partnership are responsible for reporting on the CLD Plan and Partnership activities to their respective services.
* Glasgow Life is the designated lead for supporting the GCLDSP to implement the CLD Plan.
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| Name | Reports to | Method | Frequency |
| Glasgow’s Community Learning and Development Strategic Partnership (GCLDSP) | Glasgow City Council* Operational Delivery and Scrutiny Committee (ODSC)
* Wellbeing, Empowerment, Community and Citizen Engagement City Policy Committee
 | Written Reports under Vibrancy ThemeWritten Reports | AnnualDue April 2018 |
| CLD Planning | Glasgow Life Board | Written Reports | 5 x a Year |
| CLD Planning | Glasgow Life Operations Board | Written Reports | 4 weekly |
| *\*Proposed GCLDSP (2018-21)* | *Glasgow Community Planning Partnership:** *Strategic Board*
* *Executive Group*
* *Sector Partnership*
 | *Written Reports**Written Reports**Written Reports* | *Annually**Bi-Annually**As Requested* |
| GCLDSP | Education Scotland | Inspections | As requested |
| CLD Theme Working Groups | GCLDSP | Written Report with Verbal Update | Quarterly |
| Adult Learning Group (City) | GCLDSP | Verbal UpdatesCBAL Themed Reports | Quarterly |
| Area Adult Learning Groups* NE
* NW
* South
 | Adult Learning Group (City) | Verbal Updates to Adult Learning Group (City) Meeting papers distributed through area networks  | Quarterly |

*\*Proposed governance arrangements for CLD Plan 2018-21 to be ratified by GCPP.*