**Adult Literacies Network (AN) for strategic leads**

**Terms of Reference 2022 - 2024:**

**Background**

1. Education Scotland have recently chaired the network due to meetings being delivered digitally
2. The ALN Network is anticipated to operate until 2024 upon which it will be reviewed.
3. Adult Literacies including literacy and numeracy provision, digital literacy, youth literacies, employability literacies and family literacies

**Purpose**

1. The ALN Network exists to drive improvement, to share good practice, develop professional collaboration, share knowledge and professional dialogue
2. In particular, the ALN Network exists to bring together strategic leads/ senior staff to:

* support and share ways of making improvements to practice
* to allow key partners to network and build relationships
* coordinate and support ALN practices
* promote the goals and successes of ALN learning.
* Facilitates professional dialogue

1. Specifically, the ALN Network exists to inform ALN provision in:

* **Professional Development** – to promote the development of a skilled ALN workforce through sharing learning resources, promotion of good practice, developing innovative practice and exploring different models of delivery
* **Communication** – to increase the profile and understanding of ALN across communication channels and between ALN providers
* **Leadership** – to coordinate the voice of ALN providers to positively contribute to support practitioners and identify shared priorities across the sector, informed by learner feedback.

This is in order to contribute to the Scottish Government’s key national outcomes, that we :

**Are well educated, skilled and able to contribute to society**

**Tackle poverty by sharing opportunities, wealth and power more equally**

**Live in communities that are inclusive, empowered, resilient and safe**

**Conducting business**

**ALN Network membership**

1. ALN Network is expected to contribute to the aims of the group by drawing on their experience, and professional commitment and learner feedback to inform discussion of ALN practice and improvement priorities. The Network will be member led and co-owners of the network agenda. Members will be sought from all local authority areas and open to national partners, Colleges and voluntary sector organisations who have an interest in ALN practice, request one representative per organisation.

**Proceedings**

1. Education Scotland along with group members will review progress of the group and evaluate impact.
2. Education Scotland will provide support as necessary involving partners where required.
3. ALN members are expected to share good practice, share information and resources and positively contribute to the overall aims of the group
4. ALN Network will report back to other relevant groups, such as CLDMS Adult Learning

**Timing and location of meetings**

1. The ALN Network will meet quarterly.
2. The ALN Network meetings will, where practical and convenient for members, be delivered online and provide opportunities for learning and development.

**Agenda and papers**

1. Agenda items will be developed in discussion with members, through needs analysis and linking to national policies and strategies
2. Where it is relevant and supports learning and the sharing of practice, Education Scotland may invite specialist input as part of the agenda.

**Wider reporting**

1. Minutes/action notes from meetings along with resources and good practice will be shared across the wider Education Scotland network, the National Improvement Hub, network groups, iDevelop groupspace and regional teams.
2. ALN Network information is to be shared along with Network updates and briefing notes as appropriate.