**Tayside and Fife Professional Learning Alliance**

**Monday 17 January 2022**

**Present**: Gwen Bowles Dundee City Council, Vicky Wilson Fife Council, Susan Epsworth Education Scotland, Ross Martin Fife Council, Sue Holland-Smith Dundee City Council , Susan Guild Perth & Kinross. Tricia Ryan Angus Council,

**Apologies**: Alan Mackie UoD, Sarah McEwan UoD, Pete Glen UoD

**Guest**: Ian Fricker – Regional Champion, Open University.

**1. Welcome and introductions:** Ian was welcomed to the meeting. He promoted fully funded microcredential courses available through the OU. <https://www.open.ac.uk/courses/choose/scotland-cld>

There was conversation regarding who the courses were aimed at (‘educators’ - CLD staff or teachers?) and the time commitment required to complete the course (work time or personal time). Ross also queried, in light of the opportunity of the Leadership course at the same time, are equal training opportunities available to less experienced staff?

**2. Mins of last meeting were approved**

**3. Matters arising:**

**Newsletter –** Sue sharedthe newsletter which she hoped to have out soon to ensure it remained current.

Alliance approved the following for inclusion in the newsletter –

TFLA would support the ‘Dark Nights Festival’, a follow on from SSS, proposed to run from late 2022 in partnership with CLD Standards Council and other Alliances. TFPLA would discuss their proposed contribution to the festival at next meeting.

A ‘Teaching Adult Literacies’ Webinar will be developed for late June 2022 based on the new Adult Learning Strategy (or a draft) being available by then. Ross will contact ESOL and Adult Learning Networks and establish a small working group.

**Community Empowerment E-Learning Module** – Sue, Susan G and Vicky will meet on 14 March to update.

**4. Budget Update:**

Vicki is having difficulty in finding the correct contact within DVVA regarding management of the fund. There is approx. £4k left. Vicky will continue to try and find the right contact. There is an additional £2k sitting with Fife Council. Could CLDSC issue a letter to Fife Council to ensure monies can be carried over to next financial year? Ross will follow up.

**5. TFPLA Workplan**:

Workplan - Sue has updated the Workplan based on the requirements of CLDSC Standards Mark. Sue highlighted that we need to be able to evidence that we have reviewed the plan.

CPD Framework – All agreed that the work that Ross had done on this document was excellent and that TFPLA would continue with this format.

Susan E said she can support the development of this document by feeding back from work she is currently involved in looking at the CLD Plans across the 4 regions.

Agreed tasks - Ross will meet with Susan and use info to populate years 2 & 3.

**Update from Susan Epsworth**

The Leading CLD programme starts on 8 February with 27 participants – 5 from Tayside.

To date no one has been appointed to the CLD Plan post.

Oona is on a 2 year secondment from Borders Council to Susan’s Team.

Very initial discussions have started around thematic inspections.

**6. Sub Groups**

ESOL - A practitioner’s event on 19 January will be based around questions being asked of tutors around progression and signposting for leavers.

Literacies – The group will be meeting in the next few months to discuss, post covid, how the group should be taken forward.

Youth Work – Vicky identified that PDA course needed to be held separately from Network discussions. There is no consistency across networks so there is a need to look at it again. Discussions are ongoing as to how to run the PDA. Dundee have agreed they want to go down the PDA route rather than SVQ level 3 in Youth Work. This would be available to staff but not volunteers.

Fife are looking at the PDA being the induction for new staff to the team.

It was discussed whether TFPLA should look at delivering PDA (perhaps quarterly) for all new starts across the Alliance area.

**7. Partner Updates**

Angus team is now called ‘Vibrant Communities’ and a redesign is ongoing.

Dundee are focussing on Self Evaluation. Also there are talks around the re opening of community facilities. A PR company has been brought in to promote Community Centres and improve usage.

**8. AOCB**

The day / date of the next meeting should be changed to allow Alan Mackie of Dundee University to attend.

**9. Date of next meeting**

Wednesday 23 March 2022