**Tayside and Fife Training Alliance meeting**

**20th June 2022**

Sue Holland-Smith, Vicky Wilson, Susan Epsworth, Susan Guild, Kirsty Forrester

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| Personnel |  |
| * Gwen has retired and her post has been filled by Kirsty Forrester. * Ross has moved to the CLDSC – his post has been advertised. * Susan E will be on maternity leave as of 5th August * Susan has been offered the Education Officer post permanently and this should be advertised as a maternity cover. There is no development officer for the region at present. * Susan G going to part-time. | * Please email Nicola Sykes in the interim. * Susan will ensure that someone sits on this group from Education Scotland |
| Budget |  |
| * Funding has been held by DVVA – rep from DVVA, Anita Jamieson, has now retired. * Sue contacted the finance officer, Alice Kirkwood – DVVA are happy to continue to hold the funds. She has offered to help with anything financial and to find another DVVA rep. * Feeling that we need to determine a work plan before inviting a new member. |  |
| Winter learning festival |  |
| * Susan G. went to the last meeting (08/06/22) * Not yet clear about how it would be funded. * Was a good meeting about the content - appetite for opportunities that would allow good debate around development of ideas and why we do what we do. * Also interest in involving CLD students. * Suggestion that each alliance to run 2 sessions. * Vicky been involved in Aberdeenshire’s Standards Mark accreditation and was impressed by how they have used digital platforms to share training opportunities and feels this would be worth looking at. | * Susan will circulate the minute |
| Community Empowerment Module Update |  |
| * Tweaking the original module from 2008, Sue is pulling this together with her LOD colleagues. * Fife, Dundee and PKC very keen to set up a CE sub-group (Angus missed the last meeting). | * Sue will re-visit the CE subgroup after the summer. |
| Youth Work Subgroup |  |
| * PKC and Fife been meeting about the YW PDA, Angus have delivered this already. Angus and Dundee were going to collaborate on this. * Will be delivered in PKC and Fife in October – staff and volunteers have been identified. * There had been a discussion about splitting the subgroup because it has become very focused on the PDA but they decided to maintain the single group so as to not have too many meetings. * Could use the budget to look at training assessors and IVs. * Sue thought it had been a priority for Dundee grade 3s |  |
| ESOL/Adult Learning Subgroup |  |
| * The model developed during covid is that an area team presents a piece of work and they go into breakout rooms and have a 30 minute chat and people are free to leave thereafter. It has been very positive – staff have loved hearing about other practice and getting to know each other. * We have decided to extend the ESOL network to include all AL practitioners as many are the same people with dual roles and issues are the same. * It became apparent that staff were struggling with the volume of issues presented by learners so we conducted a survey of adult learning workers. * Last meeting to feedback the results of the survey was cancelled. Meeting of steering group next week. | * Kirsty will share the AL worker survey results. |
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| * Focus on AL strategy launch – has not gone out widely. Some people have been missed so they are trying to promote the launch on 29th * SLF – registration now open. Education Scotland are hoping to have some CLD workshops. Everything needs to be in partnership with the field – ESOL/Social media are suggested topics. * Leadership programme has completed. Positive feedback. 21 participants and every region represented and range of backgrounds. * Promotion of building racial literacy programme – 2nd cohort in December. Susan keen to see CLD represented but so far a poor response. * Laura Starkey and Susan E have started meeting regularly with Dundee University to strengthen the links. * Vicky says Fife college not running working with communities again. Concern about people not coming through these courses into the workforce. * Discussion about RPL process – Pete Glen is the contact. | * Susan will put all info into an email |
| Workforce development plan |  |
| * Ross produced this. | * Sue will share for comments before our next meeting. |
| Date of Next Meeting |  |
| * Suggested Wednesday 9th September 2 till 3:30pm. * Trisha to chair, Vicky to minute. | * Sue will send a teams invite. * Sue will check with Alan about his availability for the coming year. |