**CLD CPD Regional Networks Forum**

**Dundee House**

**Thursday 12 September 2019**

**Present:**

Dianne Govenlock, John Galt, Sue Holland-Smith, Kirsty Gemmell, Tricia Ryan, Sue Briggs (Chair), Alona Murray, Frank Thomson, Karen McGowan,

Karen Delaney (phone, morning only), Kevin Ditcham (Item 4 only)

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|  | **Agenda Item** | **Discussion** | **Action** |
| **1** | **Welcome and apologies** | SB welcomed everyone to the meeting.  Apologies have been received from:  Joan McVicar, Dominique Carlisle-Kitz, Susan Stewart, Ayesha Huda, Linda Clark, Gwen Bowles |  |
| **2** | **Mins of previous meeting** | The minutes were approved.  Spelling error on last page to be corrected. | KG |
| **3** | **Matters arising** | John Galt to share new RIC plans with networks  STEM Professional Learning and CLD funding – event to be planned showcasing progress - Education Scotland STEM Officers currently developing. | JG |
| 3.1 Workforce survey | John went through some of the key findings.  KG to include the link to SCVO report Working in Scotland’s Voluntary Sector – can be used as balancer/comparator  <https://www.volunteerscotland.net/media/1524340/a-guide-to-working-and-volunteering-in-scotlands-voluntary-sector-2019-pdf.pdf>  Discussion questions for practitioners will be on CLDSC website in the next few weeks.  Invite Susie Bisset to next meeting to discuss Approvals for programmes and related issues around where students are coming from who applies/attends uni courses.  Career Pathways (lack of) and Leadership noted as key areas by Networks. | KG  KG |
| 3.2 i-develop traffic | KG shared information about i-develop usage provided by Lorna Renton. Acknowledged that work on refreshing i-develop needs to include making i-develop mobile friendly. This will be shared with CLDSC PL Committee.  Networks may wish to have tracking information on what is being accessed in terms of how it is promoted e.g. Twitter, CPD, ES CLD newsletter. Each Network will send a link to a specific resource/item to JG for inclusion into ES CLD newsletter – look at tracking traffic from this. Kirsty to speak to Lorna as to how feasible this is. | KG  All  All/KG |
| 3.3 CLDMS rep update | It was agreed that the minutes of this group would be shared with CLDMS Exec via the National Network i-develop group space. This to be communicated via Ken Gibson. Kirsty to enable open access to group space.  FT to create a who/what prezzi around the picture of CLD partnership groups nationally and how they connect. Possible support available from Digital Media MA in Dundee.  CLDMS new website will be live soon. | KG  FT  SB |
| 3.4 WCDC sponsored places | Networks all benefitted from practitioners attending. Reps to remind attendees to return feedback to CLDSC | Network reps |
| **4** | **Freshers/Legacy Networks development** | Kevin outlined the background of the proposal identified by CLDSC members to create ‘meet-up’ opportunities for practitioners. Gap identified in terms of opportunities for people to connect to a community of practice to discuss sector issues, theory, learning etc, particularly those at the start of their careers and perhaps working in non-local authority CLD sector organisations. Aiming to pilot this in a couple of areas. Non formal, flexible options for staff to tap into if desired. Also recognised that there is a gap in allowing retired/end of career practitioners to still be involved and for the sector to benefit from their experience.  KD – useful to make connections and allow experience to be learned from. Would also be helpful to consider acknowledging the work that legacy members have undertaken through their career. Moray runs practice meetings under the CLD Network and have covered items like Education governance, YW outcomes and Adult learning strategy as a focus.  SHS – Praxis Lunches – university and CLD Dundee having practitioners get together to have a theory/practice discussion.  DG – mentoring/coaching role would be helpful.  4 areas would benefit from this:   * Freshers engagement * Legacy experience * Mentoring * 3rd sector/isolated practitioners   **Actions:**  Network reps to discuss with own networks  Kevin and co to finalise proposal and it will be circulated with minutes  JG – could have discussion on 100 years of Adult Learning as part of pilot. WEA resources available here: <https://www.wea.org.uk/get-involved/our-campaigns/adult-education-100> | All  KD/KG |
| **5** | **Workforce Dev Action Plan update** | Alona updated the meeting on post plan evaluation activities. CLDSC is reviewing and updating Growing the Learning Culture strategy and this will highlight key responsibilities for partners across the sector.  National agencies and CLDSC to begin work on this and then have broader discussion with Network reps at next meeting (Jan 2020). Questions/key elements to be considered should be sent to John/Alona/Kirsty by 31 October 2019 e.g Progression/Learning Pathways.  Workforce Dev plans from local areas to be placed on i-develop. | CLDSC/All  All |
| **6.** | **RIC involvement/**  **development** | FT – Argyll and Bute have left West CLD Network and joined North Alliance. Maps to be updated.  Noted that Shetland Isles should not be ‘boxed’ in the map. KG/AM/JG to alert ES to this.  **Northern Alliance** – young people have benefitted from attendance at various events. CLDMS Regional Meet Up – December 2019. Business updates in morning, practice sharing in afternoon. CLD and Prof Learning workstreams in RIC plan.  **Tayside** – Fife sits with SEIC. Limited CLD link at this point.  **SEIC** – session with RIC QIOs and workstream leads in June. CLD led input into this looking at links and good practice. Acknowledgment that next plan will include CLD.  **West** – event planned in December to look at how community empowerment and collaboration improves equity and excellence.  **South West** – no info available. Contributions invited from members unable to attend this meeting.  **Forth Valley** – no info available. Contributions invited from members unable to attend this meeting.  JG to circulate ES staff links for each area. Note – Northern Alliance has, as yet, no dedicated contact for CLD. | KG  KG/AM/JG  All  All  JG |
| **7.** | **CLD Plans Review** | Report is published on NI Hub <https://education.gov.scot/improvement/self-evaluation/planning-for-change-a-review-of-cld-plans-in-scotland-2018-21> Communications will be sent out beginning of next week. John gave a brief overview of key findings.  There is a proposal that HMI do a thematic review of plan implementation; this has not been confirmed as yet.  West and North are going to do some peer review work and will share this. |  |
| **8.** | **HMI State of the Nation/**  **Inspection model** | ‘State of the Nation’ almost finalised (will have a different title). Summary review of 32 inspection reports.  CLD HMI team meeting next week to do some thinking around this in light of changes happening nationally which may impact how inspections can be undertaken. Consultation will take place through winter. New model April 2020 at the earliest.  HGILDOC – is being rewritten – to be consulted upon. |  |
| **9.** | **Volunteering theme development** | Networks to discuss questions posed by Maggie and bring back to next meeting for a full discussion. | Networks |
| **10.** | **CLDSC grants** | £3000 for each network available and some have drawn down. If evaluations have not been submitted for 2018/19 , please send to Kirsty by 30 September. | Network reps |
| **11.** | **CLDSC Network Proposal update** | Proposal paper with CLDSC executive for consideration. |  |
| **12** | **Networks/**  **ES/CLDSC updates** | Short updates to be sent to Kirsty for inclusion in final minute.  *South East & Central*   * Scottish Borders hosting and Involving Learners event on 15th April to increase skills, knowledge and understanding in involving learners in expressing their voices, co-designing their learning and influencing local and national policy. * Meeting held on 30th April in Edinburgh with the CLD LA reps to discuss way forward with RICs * Consortium held a Visioning Exercise on 30th May to clarify overall vision and purpose for the Consortium in the changed landscape of South East Improvement Collaborative. * SEIC event: Involving the CLD Sector on 21st June 2019 showcasing the work and role of CLD including presentations by Youthlink, CLDSC and the South East & Central Consortium. Event funded by SEIC. * CLD LA reps met with Education Support officers to scope out support ES can provide and opportunities to work with SEIC going forward * Produced a memorandum of understanding between consortium members to progress conditions required by end of July 2019 for the CLDSC Standards Quality Mark * Consortium have considered the workforce development priorities identified across members’ CLD Plans, and current and emerging priorities * Awarded £3000 CLDSC grant for 19-20.   *Fife & Tayside PLA*  [FTPLA Newsletter 2019](http://www.i-develop-cld.org.uk/pluginfile.php/9954/mod_resource/content/1/Tayside%20and%20Fife%20newsletter%206_Sept2019.pdf)  *West Alliance*  To be provided  *South West Network*  To be provided  *North Alliance*  Aberdeenshire - We ran an induction for 6 staff…of those 2 were Associate members looking to update to full membership and 4 are considering joining….one of those will be eligible for full membership and three Associate. Distributed the Standards Council promotional resources. | All |
| **13** | **Networks contact list** | All areas to update contact list | All |
| **14** | **National Network participation** | It was recognised that participation/attendance can be difficult where travel and time is concerned - agreed to have meeting in venues with VC resources. |  |
| **15** | **AOB** | None |  |
| **16** | **DONM** | **9/16/23** **January 2020** – John/Alona to check availability of ES meeting rooms. Could be 10-4 timing to allow for workshop element  Fife & Tayside PLA to Chair/Minute  **30 April 2020**  – venue to be decided. | JG/AM |