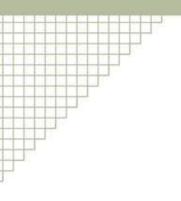


#### AN INTRODUCTION TO

# VOICE



### What is VOiCE?

VOiCE is an online tool that helps you to plan and deliver community engagement activity. It can be used by anyone and is free to access.

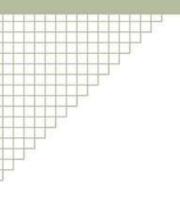


These seven standards are endorsed by the Scottish Government. They are intended to be used to support good community engagement.

Designed by SCDC mainly for use by Public bodies and Third Sector Organisations but can be used by anyone else.

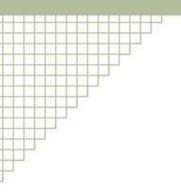


VOiCE is based on the National Standards and helps users to plan and carry out engagement activity based on these standards. VOiCE offers advice and guidance based on these standards as the user works through the programme. The final stage of the VOiCE tool allows users to review their work based on the standards.



## Four simple steps

VOiCE is broken down into four main sections. Each of these is designed to guide you through the process of engaging with communities.

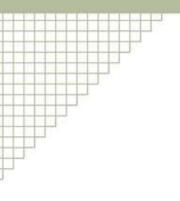


#### Four additional features

There are four additional features in VOiCE which can be really useful. You can print a report, check what has been updated and even let other users access your VOiCE record.

# Find out what's happening near you

You can look at other "engagements" and find out what's happening near you. This can help to check if there's already similar work going on locally. If there is, you might be able to link up with that work.



# Training available

Most local offices can provide training in VOiCE for people working in Health and Social Care, NHS Colleagues or Communities interested in using the tool to plan their own engagement.

scottish health council

> making sure your voice counts